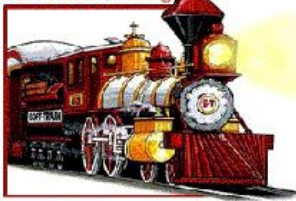


**Soft-Train**



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# Strategic Staffing Workforce Planning (3 Days)

**COURSE GOAL:** To Learn clear, efficient staffing initiatives and the tools to make them work successfully.

**PREREQUISITES:** None.

**LEARNING OBJECTIVES:**

Upon completion of this course, the student will be able to:

- Identify staffing needs and opportunities through qualitative and quantitative measures
- Present several effective nontraditional approaches to strategic staffing.

**KEY TOPICS:**

**I. Setting the Context:**

- A. An Overview of This Book
- B. What Is Strategic Staffing, Anyway?
- C. Developing Staffing Strategies That Really

**II. Developing the Strategic Staffing Process:**

- A. The Strategic Staffing Process
- B. Defining Required Staffing Levels
- C. Defining Staffing Requirements Where Plans Are Uncertain
- D. A Staffing Model Example
- E. Effective Strategic Staffing: Case Studies and Examples

**III. Implementing and Supporting Your Strategic Staffing Process:**

- A. Implementing Your Process Effectively
- B. Placing Strategic Staffing Within Your Business Context
- C. Assessing Your Current Strategic Staffing Process
- D. Involving Managers in the Strategic Staffing Process
- E. Developing a Strategic Staffing Web Site

#### **IV. Beyond Staffing Plans:**

##### **Analyzing and Applying Results:**

- A. Measuring Staffing Effectiveness and Efficiency
- B. Calculating Staffing Costs and Evaluating Staffing Options
- C. Defining Staffing Reductions in a Strategic Context