

**Soft-Train**



*At Soft-Train  
Technology Works*

# Fundamentals of English Grammar (5 Days)

**COURSE GOAL:** Student will develop skilled approaches that teach speaking, listening, writing, and reading while focusing on target structures.

**PREREQUISITES:** None

**LEARNING OBJECTIVES:**

Upon completion of this course the student will be able to:

- Understand fundamentals of the English Language.
- Understand Present, Past and Future tense in Grammar.
- Recognize Nouns and Pronouns
- Recognize Perfect Past and Perfect Present phrases.
- Understand passive sentences.

**KEY TOPICS:**

**I. Present Time:**

- A.** The Simple Present and the Present Progressive
- B.** Forms of the Simple Present and the Present Progressive
- C.** Spelling: Final- S vs. ES Non-progressive Verbs
- D.** Simple Present and Present Progressive: Short Answerers to Questions

**II. Past Time:**

- A.** Expressing Past Time: The Simple Past
- B.** Forms of the Simple Past
- C.** The Principal Parts of a Verb
- D.** Irregular Verbs: A Reference List
- E.** Spelling of - ing and ed Forms
- F.** The Simple Past and the Past Progressive
- G.** Forms of the Past Progressive
- H.** Expressing Past Time: Using Time Clauses
- I.** Expressing Past Habit: Used To
- J.** Prepositions of Time: In, At and On

**III. Future Time:**

- A.** Expressing Future Time: Be Going to and Will
- B.** Forms with Will
- C.** Using Probably with Will
- D.** Be Going To vs. Will
- E.** Expressing Future time in Time Clauses and If Clauses
- F.** Parallel Verbs

- G.** Using the Present Progressive to Express future Time
- H.** Using the Simple Present to Using the Simple Present to Express Future Time
- I.** Present Plans for Future Activities: Using Intend, Plan, Hope
- J.** Immediate Future: Using Be About To

#### **IV. Nouns and Pronouns**

- A.** Plural Forms of Nouns
- B.** Subjects, Verbs and Objects
- C.** Objects of Prepositions
- D.** Using Adjectives to Describe Nouns
- E.** Using Nouns as Adjectives
- F.** Personal Pronouns: Subjects and Objects
- G.** Possessive Nouns
- H.** Possessive Pronouns and Adjectives
- I.** A Friend Of + Possessive
- J.** Reflexive Pronouns
- K.** Singular Forms of Other: Another vs. The Other
- L.** Plural Forms of Other: Other(S) vs. The Other(s)
- M.** Summary of Forms of Other
- N.** Capitalization

#### **V. Modal Auxiliaries**

- A.** The Form of Modal Auxiliaries 5-2
- B.** Expressing Ability: Can and Could
- C.** Expressing Possibility: May and Might; Expressing Permission: May and Can
- D.** Using Could to Express Possibility
- E.** Asking for Permission: May I, Could I, Can I

- F.** Asking for Assistance: Would You, Could You Will You, Can you Expressing Advice: should, Ought to, Had Better
- G.** Expressing Necessity: Have to, Have Got To, Must
- H.** Expressing Lack of necessity: Do Not Have To
- I.** Expressing Prohibition: Must Not
- I.** Making Logical Conclusions: Must
- J.** Giving Instructions: Imperative Sentences
- K.** Making Suggestions: let's and Why Don't
- L.** Stating Preferences: Prefer, Like...Better, Would Rather

#### **VI. Asking Questions:**

- A.** Yes/No Questions and Short Answers
- B.** Yes/No Questions and Information Questions
- C.** Using Whm,Whm(m), and What
- D.** Using What + a Form of Do
- E.** Using What Kind of
- F.** Using Which
- G.** Using Whose
- H.** Using How
- I.** Using How Often
- J.** Using How Far
- K.** Expressing Length of time: It + Take
- L.** Using How Long
- M.** More Questions With How
- N.** Using How About and What About
- O.** Tag Questions

## **VII. The Present Perfect and the Past Perfect:**

- A.** The Past participle
- B.** Forms of the Present Perfect
- C.** Meanings of the Present Perfect
- D.** Using the Simple Past vs. the Present Perfect
- E.** Using Since and For
- F.** The Present Perfect Progressive
- G.** The Present Perfect vs. The Present Perfect Progressive
- H.** Mid-Sentence Adverbs
- I.** Using Already, Yet, Still, and Anymore
- J.** Using the Past Perfect

## **VIII. Count/Noncount and Articles:**

- A.** Count and Noncount Nouns
- B.** Noncount Nouns
- C.** More Noncount Nouns
- D.** Nouns that can Be count or Noncount
- E.** Using Unit of Measure with Noncount Nouns
- F.** Guidelines for Article Usage
- G.** Using Expressions of Quantity as Pronouns
- H.** Nonspecific Object Pronouns: Some, Any, and One

## **IX. Connecting Ideas:**

- A.** Connecting Ideas with And
- B.** Connecting Ideas with But and Or
- C.** Connecting Ideas with So
- D.** Using Auxiliary Verbs After But and And
- E.** Using And + Too, So Either, Neither

- F.** Connecting Ideas with Because
- G.** Connecting Ideas with Even Though/Although
- H.** Phrasal Verbs (Separable)
- I.** Phrasal Verbs (Nonseparable)

## **X. Gerunds and Infinitives:**

- A.** Gerunds and Infinitives: Introductions
- B.** Verb + Gerund
- C.** Go + ing
- D.** Verb + Infinitive
- E.** Verb + Gerund or Infinitive
- F.** Uncompleted Infinitives
- G.** Preposition + Gerund
- H.** Using By and With to Express How Something is Done
- I.** Using Gerunds as Subjects: Using It + Infinitive
- J.** It + Infinitive: Using For (Someone)
- K.** Infinitive of Purpose: Using In Order To
- L.** Using Infinitives with Too and Enough
- M.** More Phrasal Verbs (separable)

## **XI. Passive Sentences:**

- A.** Active Sentences and Passive Sentences
- B.** Tense Forms of Passive Verbs
- C.** Transitive and Intransitive Verbs
- D.** Using the “By-Phrase”
- E.** The Passive Forms of the Present and Past Progressive
- F.** Passive Modal Auxiliaries
- G.** Summary: Passive Verb Forms

- H. Using Past Participles as Adjectives (Stative Passive)
- I. Participle Adjective: -Ed vs. -ing
- J. Get + Adjective; Get + Past Participle
- K. Using Be Used/Accustomed To and Get Used/Accustomed To
- L. Using Be Supposed To

## **XII. Adjective Clauses:**

- A. Adjective Clauses: Introduction
- B. Using Who and Whom in Adjective Clauses
- C. Using Who, Whom, and That Adjective Clauses
- D. Using Which and That in Adjective Clauses
- E. Singular and Plural Verbs in Adjective Clauses
- F. Using Prepositions in Adjective Clauses
- G. Using Whose in Adjective Clauses
- H. More Phrasal Verbs (Separable)
- I. More Phrasal Verbs (Non-separable)

## **XIII. Comparisons:**

- A. Making Comparisons with Aa...Aa
- B. Comparative and Superlative
- C. Comparative and Superlative forms of Adjectives and Adverbs
- D. Adjectives and Adverbs
- E. Using Comparatives
- F. Using More with Nouns
- G. Repeating a Comparative
- H. Using Double Comparatives
- I. Using Superlatives
- J. Using The Same, Similar, Different, Like, Alike

## **XIV. Noun Clauses:**

- A. Noun Clauses: Introduction
- B. Noun Clauses that Begin with a Question Word
- C. Non Clauses with Who, What, Whose + Be
- D. Clauses which begin with If or Whether
- E. Noun Clauses Which Begin with That
- F. Substituting So for A "That-Clause" in Conversational Responses
- G. Other Uses of "That-Clauses"

## **XV. Quoted Speech and Reported Speech:**

- A. Quotes Speech/Quoted Speech vs. Reported Speech
- B. Verb Form Usage in Reported Speech: Formal Sequence of Tenses
- C. Using Say vs. Tell
- D. Using Ask If
- E. Using Verb + Infinitive to Report Speech
- F. Some Troublesome Verbs: Advise Suggest, and Recommend

## **XVI. Using Wish; Using If:**

- A. Expressing Wishes about the Present/Future
- B. Expressing Wishes about the Past
- C. Using IF: Contrary-To-Fact In the Present/Future
- D. Using If: True vs. Contrary-To-Fact in the Present/Future
- E. USING IF: Contrary-To-Fact in the Past.
- F. Summary: Verb Forms in sentences with IF (Conditional Sentences)